

# **Buckinghamshire Local Dental Committee**

## **Meeting Minutes**

**20<sup>th</sup> September 2017, 7pm -9pm**

**The Bull Hotel, Gerrards Cross**

### **In Attendance**

Nilesh Patel, Bobby Degun, Satnam Moonga, Helen Travess

Hugh O'Keeffe (HO)- Area Team

**Chair Person-** Nilesh Patel

**Treasurer –** Bobby Degun

**Secretary –** Sanjay Rayarel – Not in attendance

**Minutes –** CM

### **1. Chairs welcome and announcements**

The meeting was called to order by NP at 7pm.

### **2. Apologies for absence**

Asha Chandaria,

Hardeep Basra

Jasmeen Basra

Tiyasha Bagchi

Aneel Jaisinghani

Sanjay Rayarel

### **3. Minutes**

Agreed as correct

### **4. Matters arising**

None

### **5 Thames Valley Team Update**

Year end 2016-17 update

Overall delivery of UDAs was 96.5 %. The Clawback figure for Thames Valley is £1.9 Million, this is higher than previous years. This higher than usual clawback figure is due to activity in Berks.

Bucks is the standout performer in the Thames Valley this year with 99.36% of UDAs delivered. 622,000 UDAs delivered against a target of 625,000. There were 37,000 UOAs delivered

Bucks clawback figure is £50,000.

Patient access for Thames Valley

There was a target set of 51.5% of patients attending, actual figure for this year was 51.6%. There have been 30,000 new patients registered in the Thames Valley this year.

Non-recurrent funding figure has not yet been agreed.

There is an Oral Surgery review taking place by the Oral Surgery Clinical Network. There are developing theories about a more integrated role between primary and secondary care. This review has a target date of April 2019.

Orthodontics- A letter will be issued in September to all contractors

PCSE Self-service- Practices can now add performers to contracts via Compass. AT will validate the contracts. Information on this will be in the next dental bytes.

NHS Choices – There has been a communication sent out by NHS Digital. Practices are not able to comment on patient comments. Hugh will look into this.

**Action- Hugh to find out why Practices cannot reply to comments**

There will be updated information about appraisals from Health Education England in the next dental bytes.

Starting Well in Slough - guidance will be issued to encourage children's dental attendance. Funding has been approved for a project in Slough to promote Oral health. There will be a launch in Slough on the 16<sup>th</sup> October.

There are concerns regarding the Oral Surgery network, the service has had serious issues for the last two years that need to be addressed. SM stated that there are reoccurring issues that must be dealt with. The Oral Surgery network must be able to provide impartial advice to Commissioners. SM has requested that the LDCs concerns about the MCN are fed back to the LPN.

**Action- Concerns regarding the MCN are fed back to the LPN by SM**

NHS South Central has been split into two different regions. The new regions are known as South East and South West.

The areas will keep working as a South region until March. A formal process will follow to split the regions. MCNs will be split into East and West groups.

Hospital referrals- The LDC would like clarity on referrals in order to reduce the number of rejected referrals. There will be an increase in referrals for X-rays. Information and details in dental bytes about referrals would be useful.

Clarity is needed on X-rays. TMJs and nervous patients would historically have been accepted but they are now rejected as they are tier one patients. It would be useful to have instruction in writing for these items.

SM asked for clarification on sub-contracting out UDAs. If a practice is unable to meet their contracted UDA requirements, is it possible for that practice to reallocate some of their UDAs in the local area? HO stated that contractually this is possible, but it would be reviewed on a case by case basis.

## **6. LPN Update**

Bucks are representing Thames Valley LDCs at numerous meetings. It has been suggested that retrospective funding is paid to Bucks to cover the costs of attending these meetings. Payments to LDCs should be proportional to the representation at meetings.

**Action – Bucks LDC to ask for retrospective funding**

## **7. Reports from officers**

### **7.1 Chairs report –**

NP discussed the meetings he has attended since the last LDC meeting including Dental Commissioning group, LPN as representative of Thames Valley LDCs, Restorative MCNs. NP is attending less meetings in his role as LDC Chair as he is also attending meetings as LPN representative

### **7.2 Secretaries report –**

Sanjay Rayarel has resigned from his post as Secretary. Thanks goes to Sanjay for his work as LDC Secretary. Satnam Moonga will be interim Secretary until elections are held and posts are formally offered.

### **7.3 Treasurers report**

There is £42,226 in the LDC bank account. In April £2832 was received from Oxford in levies. More levies are due to be paid to Bucks LDC. Bobby will contact Oxford LDC and ask for an update on payment and a statement of Thames Valley levies received to date.

**Action – Bobby to chase levies owed to Bucks LDC and request a statement**

Expenses have been paid out to the Chairman. Details as follows -

Year 2014/15 - £10,461

Year 2015/16 - £5774

Year 2016/17 - £6722

Invoices have been approved by the Committee and are available on request.

It has been agreed that from the 1<sup>st</sup> January 2018 invoices will be issued no later than one quarter or 3 months, following the end of the financial year.

## **8.Election of Officers**

Due to the limited availability of Committee Members Officer elections will be postponed until the next meeting.

## **9.GDPC Update**

Meeting to be held on the 6<sup>th</sup> October. Update to follow.

## **10. Hospital Report**

Report from Helen Travess –

There is focus on implementing the new referral system. A referral proforma has been developed and is currently being implemented to streamline the system with a view to paperless referral in the future in line with the NHS commitment for all hospital referrals to be online by 2019.

There is pressure to deliver treatment within the 18 weeks target. Oral Surgery have historically not met this target.

There are Oral Surgery concerns in Primary Care, some GDPs do not have the confidence to carry out Oral Surgery work in practice. MCN are holding training courses but they are not well attended. Principles are contractually obliged to ensure that their practitioners are trained adequately.

## **11 Salaried Services Report**

No recent reports

## **12. Pass group update**

No report

## **13. AGM Planning**

The AGM will be planned for November. Chettina will contact Kunmi Fasanade to ask if he will consider speaking at the AGM. Subject matter to be Medically compromised patients. LDC members to be invited via email.

## **14. Date of next meeting**

18<sup>th</sup> January 2018

## **15. AOB**

- Minutes are now on the website.
- Chettina is working on a contact list made up of individual dentist details rather than practice email addresses. Listing will be complete to contact all GDPs in the area prior to the AGM with a view to increasing attendance. LDC members should be encouraged to attend LDC events.
- A newsletter from the Chairman will be sent to members in January 2018.